

# Short Term Volunteer Mission/Service Funding Policy

Policy Approved by MLT on March 28, 2011

## Purpose:

Georgetown Christian Reformed Church encourages members to participate in domestic and foreign mission and service opportunities. As part of our encouragement, financial assistance is available to defray expenses for travel and room and board for qualified applicants.

## Qualifications:

1. Applicants must be an active member of Georgetown Christian Reformed Church.
2. The service or mission project must be under the auspices of an organization that upholds Christian principles and must be recognized as mission or service in nature by the Outreach Team.

## Parameters:

1. Ordinarily, qualifying applicants will receive a \$300 grant for travel, room and board expenses.
2. Up to 50% of the remaining amount of travel, room and board expenses may be granted, not to exceed a maximum grant of \$2,000 per person or \$4,000 per household, provided funds are available.
3. Qualifying expenses include travel, room and board only. Building supplies, materials, recreation, etc. are not eligible for assistance.

## Process:

1. Members of Georgetown Church who wish to apply for assistance must provide the Director of Missions and Outreach with the following:
  - a. A complete description of the mission/service work to be done including dates, sponsoring mission agency, etc.
  - b. Total cost of the mission/service project, the amount of assistance requested, and a breakdown of how it will be spent.
2. The Outreach Team will consider each request and determine the amount of assistance granted based on the length of service, total cost, and available funds.
3. Ordinarily, assistance will be provided directly to the qualifying mission or service agency that sponsors the project. If that is not possible, recipients must provide a financial accounting of funds spent.
4. Upon completion of the mission/service project, recipients are expected to provide a report of their mission experience to the Outreach Team and are encouraged to share their experience with the congregation.